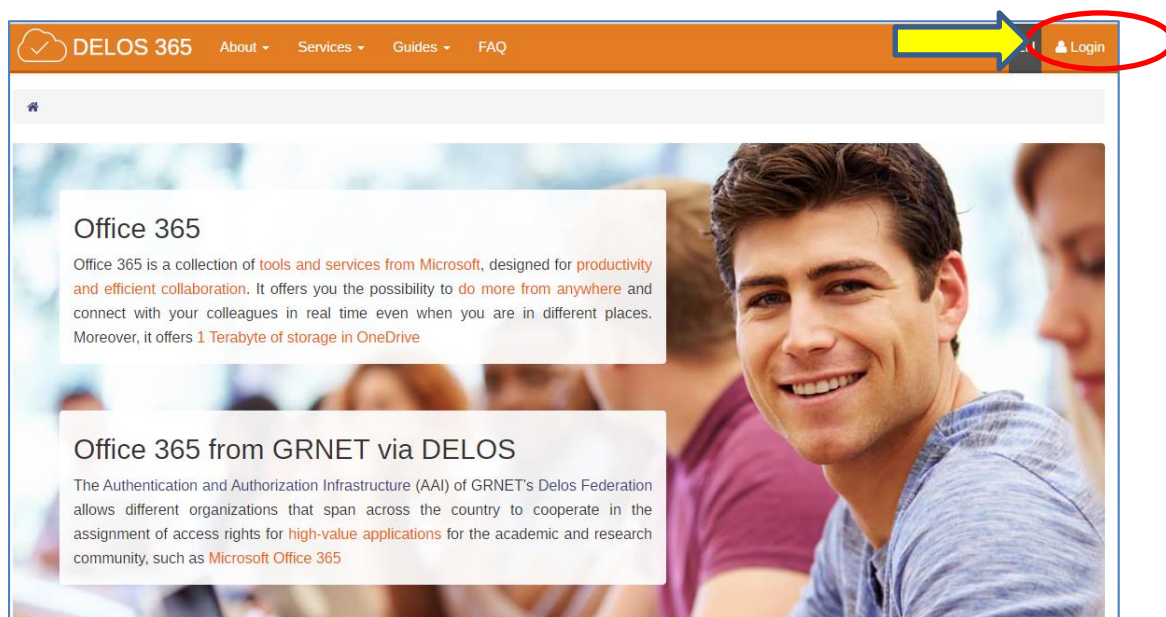


**STEP 1:** Open in your browser the following link <https://delos365.grnet.gr/> - When loaded, the page is by default in Greek. To switch to English click **EN** at top right, and then you will be faced with the picture below:

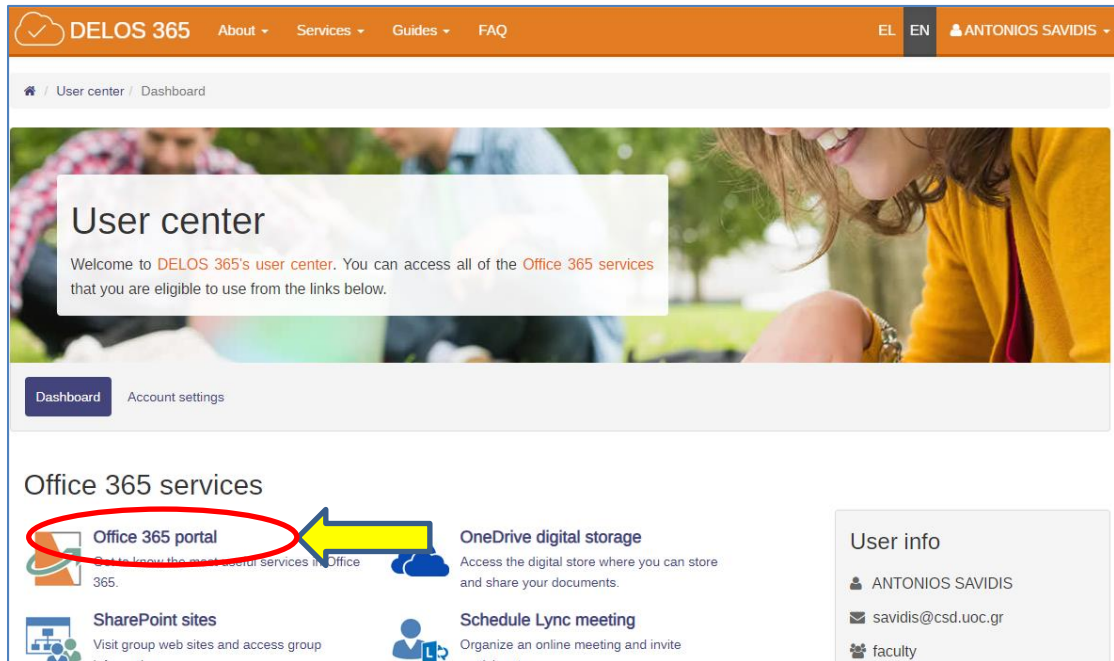


**STEP 2:** Once you click **Login**, as depicted above, you are presented with the login form below where you should supply your University of Crete e-mail address and password.

The image shows a login form for the University of Crete. At the top is the University of Crete logo, a circular emblem with a figure and the Greek text 'ΕΥΡΩΠΑΪΚΗ' and 'ΗΜΕΡΑ'. Below the logo, the text 'University of Crete' is displayed in a bold, serif font. Underneath that, it says 'Login to urn:federation:MicrosoftOnline'. There are two input fields: 'E-mail:' and 'Password:'. Below these fields is a 'Login' button.

**STEP3:** If you successfully login, you are redirected to the main screen of DELOS 365, where you need once more to login to the Office 365 portal as follows:

Click on “Office 365 portal” as designated below, and once more you will be asked to login with a form identical to that of STEP2.



After that, there might be a popup form asking you to choose whether you wish to stay connected. Choose “Yes” to remain active to Office 365, else you will have to login every time you exit the Office 365 tab.

**STEP4:** After that, Office 365 dashboard is presented with a number of application. Click on Teams icon to enter the Microsoft Teams application environment.

